

GROUP SACK LUNCH REQUEST

GROUP _____ DATE NEEDED _____ DAY OF THE WEEK _____

Meal used: (Please circle) Lunch Dinner PICK UP DATE _____
(If different than above date)

ARRANGED BY _____ PHONE # _____

NUMBER OF LUNCHES _____ PICK-UP TIME _____

LUNCH OPTION:

Number of Sandwiches _____1 _____2 OR Wrap Turkey & Cheese Wrap _____
Per Person Ham _____ 1 per Ham & Cheese Wrap _____
(Please check) Turkey _____ person Hummus Wrap _____

Drink Selections _____ Canned Pop
(Please check only 1) _____ Canned Gatorade
_____ Bottled Water

Packing Selection _____ Individual sacks
(Please check only 1) _____ Bulk(sandwiches individually wrapped),everything else packed bulk
_____ Sandwich ingredients packed in Ziploc bags(sandwiches not made),
everything else packed bulk. This is preferred if there is
a chance your event will be cancelled or postponed at
the last minute. This option is not available for wraps.

All meals include chips, fruit, cookies and condiments.

PLEASE RETURN THIS FORM TO FOOD SERVICE A MINIMUM OF 4 DAYS BEFORE MEALS WILL BE PICKED UP. THIS WILL PROVIDE US TIME TO ACQUIRE THE NECESSARY ITEMS FOR MEALS.

A LIST OF PARTICIPANTS AND ID NUMBERS IS REQUIRED BEFORE OR AS MEALS ARE PICKED UP (BEFORE IS PREFERRED)

***If a list is not provided the department will be charged the entire amount.
PARTICIPANTS WITHOUT MEAL PLANS WILL BE CHARGED TO YOUR DEPARTMENT**

****There will be a \$25 charge for orders that need to be picked up outside of business hours.
Our business hours are Mon-Fri 6am-8pm, Sat-Sun 8am-7pm.
(It is allowed to pick up during business hours the day before if you have proper refrigeration storage overnight.)**

****There will be a \$25 charge for orders that are cancelled after the food has been prepared or not picked up.**