

EAGLE BITES REQUEST FORM

CONTACT INFORMATION

Full Name	:	<input type="text"/>		
Department	:	<input type="text"/>		
Date of Event	:	<input type="text"/>	/	<input type="text"/>
Start Time	:	<input type="text"/>		End Time
Phone Number	:	<input type="text"/>		
Email Address	:	<input type="text"/>		
Number of Guests	:	<input type="text"/>		

RESERVATION REQUIREMENTS

- Custom menu options will be considered for events
- If rental revenue minimum is not reached you will be charged for minimum per hour rental
- Only available outside of normal operating hours which are the following:
 - Mon - Fri: 7am -10 am & 11am - 1pm
 - Sat - Sun: 8am - 11am

RESERVATION TIME & MINIMUM PRICING

- \$200 per hour rental
- Minimum of 3 hour rental
- Student-focused events will receive priority consideration

SIGNATURE

DATE

By signing you are acknowledging that the information stated above is correct and giving authorization to charge the P Card.

Print & Email form to Don Feldkamp at Don.Feldkamp@sodexo.com